

BROC

Community Action in Southwestern Vermont

October 2009

Since 1965



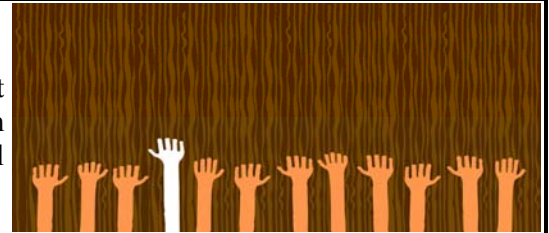
Happy Fall!

Monetary contributions are always welcome.
Visit our website to learn more - www.broc.org.

Apartment for Rent—Bennington

Spacious studio apartment suitable for single person or couple available at 332 Orchard Road. Rent includes heat, hot water, rubbish/snow removal, off street parking, and locked main entrance. Full eat-in kitchen, good sized closet, large living/sleeping space with plush carpeting, and full bathroom with stall shower. \$625.00 per month. Verifiable rental references, security deposit equal to one month's rent, and one year lease required upon acceptance. Please contact Nancy Moye, Property Manager at 802-379-4717 to arrange to look at unit and get an application.

Employment Success—A Skills Training Program



BROC's new *Employment Success* training program is committed to assist and support those people wishing to successfully gain and maintain employment as facilitated through a hands-on, skill-building, educational experience.

For the potential **employee**—start *Reaching for Success* now through a series of twelve 2-hour classes exploring topics that include learning the social skills of getting along in the workplace; practicing how to show you mean what you say using body language; really hearing what people are telling you using active listening; knowing how to express your feelings in a positive manner through assertive behavior; understanding how and why anger escalates and what you can do to manage it; understanding the importance of making and following a schedule; being professional when applying for an employment position; and being successful at your new job for the long term.

In the current job market, employers have many applicants to choose from. You can move to the top of the list by learning the basic skills taught in *Employment Success*. Many employers have noted that new employees lack these skills. Put yourself **Above The Rest** of the labor pool by having these skills mastered *before* you are hired. Upon successful completion of the course, you will receive a *Certificate of Completion* that you can submit along with your job application. Your potential employer will know that you are committed to *Employment Success*. In addition, your program instructor will be available to meet with both you and your employer during your probationary period to ensure continued success in the Workplace.

For the potential **employer**—hiring and training new employees can be a time-consuming, and on occasion, frustrating task. Many people in today's labor pool lack basic social skills that result in absenteeism, tardiness, anger, and poor listening abilities at work. These issues contribute to a loss of productivity and conflict in the Workplace. Our graduates are **ABOVE THE REST** of others in the labor pool because they will already have gone through our training program.

When you hire a graduate of our program you know that these issues have been addressed, and you are getting an employee who is **Reaching For Success!** In addition, the program instructor will be available to meet with both you and your new employee during your probationary period to ensure continued success in the Workplace. Make the task of hiring new employees one step easier by bringing a graduate of *Employment Success* on board.

For more information or to sign up for classes please contact **Matthew Ransom in Rutland County** at 802-665-1712 or e-mail mransom@broc.org or **TJ Williams in Bennington County** at 802-447-7515 or e-mail awilliams@broc.org.

